

NOTE: Complete form on-screen, print, finalize with required signatures, then fax or mail with payment.

FINE ARTS OPEN DIVISION



MISSOURI STATE FAIR ENTRIES
2503 W. 16TH ST., SEDALIA, MO 65301
FAX: (660) 827-8169 OR (660) 827-8160

ENTRY MUST BE RECEIVED BY **JULY 20, 2010**

Section B - Entry Fee \$10.00 for two pieces				
SOCIAL SECURITY NUMBER		FEDERAL ID NUMBER		DATE OF BIRTH (MUST BE 18 YEARS OF AGE)
TITLE (CHECK ONE) <input type="checkbox"/> MR. <input type="checkbox"/> MRS. <input type="checkbox"/> MISS <input type="checkbox"/> MS.		EXHIBITOR'S NAME		
ADDRESS		CITY	STATE	ZIP CODE
COUNTY CODE		DAYTIME TELEPHONE		
*E-MAIL ADDRESS				

Limited to 2 entries per exhibitor in this section.

ENTRY 1	SIZE			**You must indicate either sale price or check not for sale.	
TITLE:	HEIGHT	WIDTH	DEPTH	FOR SALE PRICE	NOT FOR SALE
MEDIA:					<input type="checkbox"/>
ENTRY 2	SIZE			**You must indicate either sale price or check not for sale.	
TITLE:	HEIGHT	WIDTH	DEPTH	FOR SALE PRICE	NOT FOR SALE
MEDIA:					<input type="checkbox"/>

ARTIST'S SIGNATURE

Please accept these entries subject to the rules and regulations as carried in the 2010 Missouri State Fair online premium guide by which I agree to be governed, and I further declare that all statements made in connection with said entries are true. By signing this entry form, I agree to abide by the photograph release. *By providing your e-mail address you are giving MSF and MAC permission to send you information electronically.

	ENTRY FEE	\$10.00
		NUMBER OF ITEMS ENTERED

ADMISSION SPECIALS – AUG. 12 - \$2 (AT GATE ONLY)			
DISCOUNT ADMISSION (13 & OLDER) – LIMIT 40 TICKETS PER EXHIBITOR			
	QTY.	PRICE	TOTAL
ADULT DAILY ADMISSION (EXCLUDES AUG. 12)		\$4.00	
PROCESSING FEE			\$2.00
AMOUNT ENCLOSED			

PAYMENT INFORMATION		
CREDIT CARD (CHECK ONE) <input type="checkbox"/> M/C <input type="checkbox"/> VISA <input type="checkbox"/> DISCOVER	NUMBER	EXPIRATION DATE (MM/YY)
SIGNATURE	PRINT SIGNATURE NAME	

Late entries will be accepted until 6 p.m., August 8th, with the addition of \$10 late fee per exhibitor.
 Work may be picked up between 6:00 and 8:00 p.m. Sunday, August 22nd, or 10 a.m. and 2 p.m. Monday, August 23rd.
 **A 25% commission will be charged on each piece sold. Please price your pieces accordingly.



STATE OF MISSOURI
OFFICE OF ADMINISTRATION
VENDOR INPUT

PRINT OR TYPE

- New Vendor - Complete sections A and C
 Vendor Change - Complete sections A, B and C

SECTION A: VENDOR INFORMATION – TO BE COMPLETED BY THE VENDOR (SEE SECTION A INSTRUCTIONS)

1. NAME AS SHOWN ON YOUR TAX RETURN	
2. BUSINESS NAME, IF DIFFERENT FROM ABOVE	
3. BUSINESS ADDRESS (NUMBER, STREET AND APT. OR SUITE NUMBER)	4. P.O. BOX NUMBER
5. CITY, STATE AND ZIP CODE	6. TELEPHONE NUMBER
7. PAYMENT ADDRESS, IF DIFFERENT FROM ABOVE	

TAX IDENTIFICATION NUMBER (TIN) AND TAX FILING STATUS, AS SHOWN ON YOUR TAX RETURN

Enter your TIN in the appropriate box. The TIN provided must match IRS records for the name given on Line 1 above. For Individuals and Sole Proprietors not using a Federal Employer Identification Number (FEIN), this is your Social Security Number (SSN). For other businesses, this is your FEIN.

8. SOCIAL SECURITY NUMBER ____ - ____ - _____	<input type="checkbox"/> Individual	<input type="checkbox"/> Sole Proprietor or single-owner LLC	<input type="checkbox"/> Missouri State Employee
9. FEDERAL EMPLOYER IDENTIFICATION NUMBER ____ - _____	<input type="checkbox"/> Sole Proprietorship or single-owner LLC	<input type="checkbox"/> Trust or Estate	<input type="checkbox"/> Corporation or LLC electing Corporate status
	<input type="checkbox"/> S-Corporation	<input type="checkbox"/> Partnership or multi-member LLC	<input type="checkbox"/> State or Local Government
	<input type="checkbox"/> Public entity (such as public school, college or university)		<input type="checkbox"/> Federal Government/Military
	<input type="checkbox"/> Association, Club, Religious, Charitable, Educational or other tax-exempt organization (include IRS Federal tax exemption)		

SECTION B: PREVIOUS VENDOR INFORMATION (SEE SECTION B INSTRUCTIONS)

10. REASON FOR CHANGE (OWNERSHIP CHANGE, BUSINESS RESTRUCTURE, BUSINESS RELOCATION, ETC.)	11. DATE OF CHANGE
12. PREVIOUS BUSINESS NAME	
13. PREVIOUS BUSINESS ADDRESS	
14. PREVIOUS PAYMENT ADDRESS, IF DIFFERENT FROM BUSINESS ADDRESS	
15. PREVIOUS TAX ID NUMBER	
COMMENTS	

SECTION C: CONTACT INFORMATION – LIST THE NAME OF SOMEONE AT YOUR BUSINESS WHO CAN ANSWER OUR QUESTIONS

PRINTED NAME	TITLE
E-MAIL ADDRESS	TELEPHONE NUMBER

CERTIFICATION FOR STATE OF MISSOURI – I certify that the above information is accurate and complete, according to the Vendor Input form instructions.

SIGNATURE	DATE
PRINTED NAME	TITLE

CERTIFICATION FOR INTERNAL REVENUE SERVICE (IRS) Exempt from Backup Withholding

Under penalties of perjury, I certify that:
 I. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), **and**
 II. I am not subject to backup withholding because: **(a)** I am exempt from backup withholding, or **(b)** I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or **(c)** the IRS has notified me that I am no longer subject to backup withholding, **and**
 III. I am a U.S. person (including a U.S. resident alien)
Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For all real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See W-9 Instructions on irs.gov website for more information.) The Internal Revenue Service does not require your consent to any provision of this document other than the certifications required to avoid backup withholding.

SIGNATURE	DATE
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VENDOR INPUT FORM INSTRUCTIONS

Fax completed form to: Office of Administration, Division of Accounting at (573) 526-9813.

SECTION A: TO BE COMPLETED BY VENDOR (ALL FIELDS REQUIRED UNLESS OTHERWISE STATED)

Lines 1 and 2: If you are an individual, enter the name shown on your income tax return. If you have changed your name without letting the Social Security Administration know, then you should enter both the name that appears on your Social Security Card **and** your new name.

Sole Proprietors - Enter your name, as listed on your income tax return, on Line 1. Enter your business, trade or “doing business as (DBA)” name on Line 2.

Limited Liability Company (LLC) - If you are a single-member LLC that is separate from its owner, enter the owner’s name on Line 1. Enter the LLC’s name on Line 2.

Other business types - Enter the name of your business on Line 1. This must be the name shown on the “Name” line of your federal tax return and the legal documents you filed when your business was created. If you do business under another name, that name should be listed on Line 2.

Lines 3, 4 and 5: Enter the address where we can send an IRS Form 1099, showing the dollar amount the State of Missouri paid to you, should one be required. This is usually the main mailing address for your business.

Line 6: Enter your business telephone number.

Line 7: If payments we make to you should be sent to a different address than your IRS Form 1099, enter this address on Line 7.

Lines 8 and 9: Tax Identification Number (TIN) and Tax Filing Status – Check with your tax preparer or accounting department if you are unsure how to complete this section.

If you are an individual person, a State of Missouri employee or you are the sole proprietor of a business that is not required to have an Employer Identification Number (EIN), enter your Social Security Number (SSN) on Line 8. Check the box that describes your situation.

If you file your taxes using a Federal Employer Identification Number (FEIN/EIN), enter this number on Line 9. Check the box that explains how your business files taxes with the IRS.

SECTION B: THIS SECTION IS FOR CHANGES THAT HAVE HAPPENED TO YOUR NAME, ADDRESS INFORMATION, TAX ID NUMBER OR TAX FILING STATUS.

New information should be entered in **SECTION A** and old information should be listed in **SECTION B**. Include the date that the change legally took effect and the reason for the change.

SECTION C: CONTACT INFORMATION

Give a contact name and telephone number.

Certification for State of Missouri – This section **must** be signed by the vendor.

Certification for Internal Revenue Service (IRS) – Sign this section if:

- I. The Tax ID number you entered on the form is correct
- II. You or your business is not subject to backup withholding
- III. You are a US citizen or US resident alien.

If you have questions while completing this form, please call (573) 751-2971 for assistance.